Workplace Wellbeing
Team Number: Academic

The Team

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CoWorking Under Pressure: Estimated Exposure by Market

% of office inventory leased by coworking / flexible office operators

A combination of long-term lease liabilities with short term lease revenues puts a squeeze on coworking business models. Global office markets with greater exposure to these types of tenants could see a larger impact.

Source: JLL (US, Asia Pacific), PMA (Europe), and CBRE (Canada). Data as of 2019.
Note: Past performance is not indicative of future results. There is no guarantee that any trends shown herein will continue.
## Six Readiness Essentials

### Prepare the building
- Janitorial maintenance plans
- Pre-return inspections
- HVAC & Mechanical check

### Prepare the workforce
- Mitigating anxiety — reassuring the workforce
- Policies for deciding who returns
- Employee communication

### Control Access
- Protocols for safety and health checks — infra-red tem checks
- Building reception — hands free
- Shipping and receiving
- Elevators — hands free
- Visitor policies

### Create a Social distancing plan
- Decreasing density — revising capacity and reducing by XX%
- Schedule management
- Office traffic patterns

### Reduce touch points and increase cleaning
- Open doors
- Clean desk policy
- Food plan
- Cleaning common areas

### Communicate for confidence
- Recognize the fear in returning
- Communicate transparently

Slide 3

Six Feet Office - Cushman & Wakefield

01
BE WELCOME AT WORK, BUT ALWAYS ACT RESPONSIBLY

02
STICK TO THE RULES, FOLLOW THE SIGNS

03
STAY SAFE AT 6 FEET FROM EACH OTHER

04
WALK THE OFFICE CLOCKWISE, ALWAYS AND EVERYWHERE

05
ENTER AND LEAVE MEETING ROOMS AS INDICATED

06
REPLACE YOUR DESKPAD DAILY AND LEAVE A CLEAN DESK

Fitwel Air Ventilation Recommendations

Slide 5

Social Distancing—Your Choice

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A COVID-19 Virtual Ideation Experience
Background References:

- BC Campus Open Education: [https://opentextbc.ca/foodsafety/chapter/workplace-sanitation/](https://opentextbc.ca/foodsafety/chapter/workplace-sanitation/)
- Thermal Image Scanning for Influenza Border Screening: Results of an Airport Screening Study by Patricia C. Priest, Alasdair R. Duncan, Lance C. Jennings, and Michael G. Baker
- HqO: [https://www.hqo.co/?gclid=Cj0KCQjwka_1BRCPARIsAMLUmEqumqpDkjBjUICdaG0UmUGyLKPMxso_gn90McdgdzG_sW4znE07pscoaAr_zEALw_wcB](https://www.hqo.co/?gclid=Cj0KCQjwka_1BRCPARIsAMLUmEqumqpDkjBjUICdaG0UmUGyLKPMxso_gn90McdgdzG_sW4znE07pscoaAr_zEALw_wcB)
Background References:

- Recover Readiness - A how-to guide to reopening your workplace
- Gartner [https://www.gartner.com/smarterwithgartner/4-ways-to-ensure-social-distancing-for-on-site-service-employees/](https://www.gartner.com/smarterwithgartner/4-ways-to-ensure-social-distancing-for-on-site-service-employees/)